

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, July 7, 2022. Frank Zulski, Board Chairman, called the meeting to order at 8:00 a.m. and led the pledge of allegiance.

Commissioners Present:

Frank Zulski – Chairman

Mark Hoffman-Member

Commissioners Absent:

Wade Williams – Vice Chairman

Staff Present:

Brian Gutowski – Engineer/Manager

Brent Shank – Engineer/Manager

James Godzik – Permit/CADD Technician

Bob Genson – Equipment Superintendent

Lisa Kleeman – Finance Director

Ed Zmikly – North Road Foreman

Travis Horrocks – Engineer Technician

Guests Present:

Bill Dohm – Little Traverse Twp. Supervisor

Gordon & Edith Kruskie – Readmond Twp.

Dennis Keiser – Bear Creek Twp. Supervisor

Rich Ginop

Toni Drier – Emmet County Commissioner

Jerry Zellar - Enbridge

Guests Present via Zoom:

Paul Schemanski – Resort Township Trustee

Thomas Miller – Trailsend Bay Property Assoc.

David White – Emmet County Commissioner

Sandy Planisek – Mackinaw News

Stephen Keller – Cross Village Twp. Supervisor

Staff Present via Zoom:

Tori Thompson–HR/Payroll Clerk

Michelle Main – Administrative Assistant

MINUTES:

It was moved by Zulski, seconded by Hoffman, to approve the regular session minutes of June 23, 2022.

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

ACCOUNTS PAYABLE:

It was moved by Hoffman, seconded by Zulski, to approve accounts payable for payment of Voucher 2226 for checks 49449 through 49479 in the amount of \$535,781.15.

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

PAYROLL:

It was moved by Hoffman, seconded by Zulski, to approve payroll and electronic direct deposits for Voucher 2227 for checks 57469 through 57494 in the amount of \$112,133.07.

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

UNFINISHED BUSINESS: None

PUBLIC COMMENT: None

APPOINTMENTS: None

NEW BUSINESS:

- a. It was moved by Hoffman, seconded by Zulski, to sign the contract with the Little Traverse Bay Bands of Odawa Indians for the Wilderness Park Drive reconstruction project in Wawatam Township for \$400,000.

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

- b. It was moved by Zulski, seconded by Hoffman, to award the bid for the Lake Shore Drive reconstruction project from State Road then north for .16 miles in Cross Village Township to Rieth-Riley Construction Co., Inc. for \$396,953.10.

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

- c. It was moved by Zulski, seconded by Hoffman, to award the bid for the Bear Creek Township ultra-thin asphalt overlay project on 4 road segments to Rieth-Riley Construction Co., Inc. for \$145,315.50.

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

- d. It was moved by Hoffman, seconded by Zulski, to reject the bids for Atkins Road Reconstruction project. This project will be put out for bids again for the 2023 construction year.

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

- e. It was moved by Zulski, seconded by Hoffman, to sign the contract with Bear Creek Township for the ultra-thin asphalt overlay on 4 segments of roads.

Ayes: Hoffman, Zulski

Nays: None

Absent: Williams

Motion carried

- f. The contract with Bear Creek Township for the Atkins Road reconstruction project was not signed as the bids were rejected.
- g. Act 51 Budget Amendment One was proposed and discussed; the budget will be reviewed and put on an agenda for future adoption.

CORRESPONDENCE: None

ENGINEER-MANAGER'S REPORT: Gutowski offered the following:

- Emmet County Board presentation of the 2021 Annual Report and sign replacement information will be on Monday, July 11, 6:00 p.m.
- MCRCSIP Annual Meeting will July 19-21 in Mt. Pleasant
- Next Board Meeting will be Monday, July 25; bids will be available on the MDOT Detour Route and Lamkin Road for both Friendship and Readmond Townships.

Shank offered the following update:

- Gravel road ratings have been completed and will show up on township plans this year.
- Annual township meetings have been proposed for the last week of October or first week of November, instead of January, to allow for better planning of township projects and getting bids out earlier. Paser rating information will be sent to the townships in August to assist townships with project planning. Shank will get notice sent out in time for MTA meeting on July 20, 2022.

- Keiser inquired on the success of the sealcoat project and Shank stated it was a success except for some problems on Powers Road near Alanson where there was a significant amount of truck traffic before the chip seal was completely cooled.

ENGINEER-TECHNICIAN'S REPORT: Horrocks gave an update on the following projects:

- Chip sealing is completed except for the second application of paint.
- Little Traverse Ultra-thins are complete and awaiting painting.
- West Traverse Ultra-thins are complete and awaiting painting.
- Hedrick Road project is complete, just waiting on mulch and paint.
- Levering Road was staked yesterday with construction to begin next week with paving scheduled for August 1. Road and lane closures as well as detours were discussed.
- MDOT Detour Route project is out to bid.
- Lamkin Road projects are out to bid.

PERMIT/CAD TECHNICIAN'S REPORT: Godzik gave an update on the Spierling driveway permit violation. Attorney Henn was able to draft a letter which was sent out Monday. A letter will also be sent out regarding the wire situation on Mitchell Road. Godzik has continued to be in contact regarding Kolinski Road; machine delivery is about two weeks behind.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson stated they have been working on summer maintenance and planning for winter. They are experiencing shortages on items needed for winter. Fuel purchased in February was \$2.09 per gallon, in March it was \$4.67, and April \$4.12; natural gas and gasoline has also doubled. He went on to discuss the increased cost of fuel has caused several pickup purchases to be removed from this year's budget.

ROAD FOREMAN'S REPORT: Zmikly stated they have finished dust control on the north end and been working on Levering Road culverts with the last one being installed today and only restoration work left to be completed. Mowing and regular maintenance patching is also ongoing. Zulski stated the crew did a great job on potholes on Beckon Road; and the only complaint was about dribbling between holes.

FINANCE DIRECTOR'S REPORT: Kleeman distributed MTF Reports for May which was received in July; it was the lowest amount in eight months. Reconciliation of the Act 51 budget and cash budget is ongoing and some examples were given on the difference. Enbridge will be delivering a lowboy trailer they are donating to the agency today at 9:00 a.m. MERS Annual Actuarial Valuation Report for 2021 was distributed and discussed in an abbreviated format.

COMMISSIONERS' REPORT: Commissioner Zulski offered comments on the loss of MTF funding during Covid which has had a significant impact on our ongoing budget, especially since higher fuel prices have further reduced MTF. Kleeman commented that some counties have begun to give their road commissions COVID funds.

Commissioner Hoffman inquired on the lateness of the MDOT detour route project. Gutowski stated he is still waiting for MDOT to give us a contract. Hoffman asked if we have anything in

place if we have a catastrophic event such as a storm. Gutowski discussed how the managers have worked with their peers in such events. FEMA and the state legislature are the partners in these events. The County Road Association has been working to get funding that is dedicated for catastrophic events that will be available to help counties.

PUBLIC COMMENT:

- a. Toni Drier, Emmet County Commissioner – Thanked Gutowski, Shank, and Horrocks for coming to the Parks and Recreation meeting. She commented there was very good discussion and there is a need to keep building partnerships and education. She is hopeful funding will come forward as a result of ongoing education and working together.
- b. Thomas Miller, Trailsend Bay Property Association – Last meeting’s comments on potholes received an excellent response and he is appreciative of the hard work by the crew.
- c. Jerry Zellar, Enbridge – Joined the meeting at 8:50 a.m. and announced he was there to deliver a donated lowboy trailer to the road commission from Enbridge.

Commissioner Zulski adjourned the meeting at 8:53 a.m.



Lisa Kleeman, Finance Director-Clerk of the Board



Date