

MINUTES  
EMMET COUNTY ROAD COMMISSION  
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, December 2, 2019. The meeting was called to order by Chairman Zulski at 8:00 a.m.

Commissioners Present:

Frank Zulski - Chairman      Robert Notestine - Vice Chairman      Larry Williams - Member

Staff Present:

Brian Gutowski - Engineer-Manager      Shawn Beckman - Project Manager  
Tori Thompson - Administrative Assistant

Guests Present:

James Kargol– Emmet County Commissioner      Bill Dohm – Little Traverse Township  
Gordon & Edith Kruskie-Readmond Township      Marilyn Williams  
Mary Zulski

MINUTES: It was moved by Robert Notestine, seconded by Larry Williams, to approve the regular session minutes of November 14, 2019.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE: The List of Accounts Payable, Voucher No. 1947 checks numbering 46235 through 46272, in the amount of \$205,821.57, was presented for approval. It was moved by Larry Williams, seconded by Robert Notestine, to approve accounts payable for payment of the same.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

PAYROLL: Voucher No. 1948 for Payroll No. 24, checks numbering 55376 through 55411 and direct deposit, for regular payroll in the amount of \$100,018.29, was presented for approval. It was moved by Robert Notestine, seconded by Frank Zulski, to approve payroll for payment of the same.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

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Minutes of 12/02/19

Board of Emmet County Road Commissioners

UNFINISHED BUSINESS:

- a. It was moved by Frank Zulski, seconded by Robert Notestine, to sign the Settlement Agreement between the homeowners on Beach Drive, the Road Commission, and Little Traverse Township.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

PUBLIC COMMENT: None

APPOINTMENTS: None

NEW BUSINESS:

- a. It was moved by Frank Zulski, seconded by Robert Notestine, to sign the contract with Little Traverse Bay Band of Odawa Indians for a traffic engineering study at the Hathaway Road & Pleasantview Road intersection and Mitchell Road & Division Road intersection.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

CORRESPONDENCE: None

ENGINEER-MANAGER'S REPORT: Gutowski reported the following:

- MCRC SIP Meeting in Mt. Pleasant, Wednesday, December 4
- Manager's Meeting in St. Ignace, Tuesday, December 10
- Local 10A Task Force Meeting at Boyne City Hall, Thursday, December 11, 2:00 p.m.
- Next Board Meeting, December 13, Public Hearing on the 2020 Budget and work session to follow the regular meeting
- Township 5-Year Plans should be completed this week

SUPERVISOR'S REPORT: Beckman reported closing out projects for the season and finalizing documentation/invoices on Gill Road Bridge, Greenwood Road and Atkins Road. He will begin estimates and design for 2020 projects soon.

PERMIT/CAD REPORT: None

EQUIPMENT SUPERINTENDENT'S REPORT: None

COMMISSIONERS' REPORT: Commissioner Notestine commented on the difficulty with upgrading equipment when revenue continues to be less than expected. Commissioner Zulski inquired if a board member needs to participate in discussions with funding entities on overruns for contracted projects.

ROAD FOREMAN'S REPORT: None

FINANCE DIRECTOR REPORT: Gutowski reviewed the financial report provided by Kleeman which consisted of an MTF Report for December, Cash Summary, and Statement of Revenue and Expenses October 31, 2019.

PUBLIC COMMENT: None

Commissioner Zulski adjourned the meeting at 8:15 a.m.

  
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Lisa Kleeman, Finance Director-Clerk of the Board

12-13-19  
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Date