

MINUTES  
EMMET COUNTY ROAD COMMISSION  
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs on November 2, 2018. The Chairman, Frank Zulski, called the meeting to order at 8:00 a.m.

Commissioners Present: Frank Zulski-Chairman, Leroy Sumner-Vice Chairman, Larry Williams-Member

Staff Present:

Brian Gutowski - Engineer-Manager

James Kargol/John Gray – South End Foremen

James Godzik - Permit-CADD Technician

Robert Genson - Equipment Superintendent

Lisa Kleeman - Finance Director/Clerk of the Board

Guests Present:

Bill Dohm - Little Traverse Township

Larry Flynn - Trailsend Bay Property Association

Gordon & Edith Kruskie – Readmond Township

Tiffany & Hannah Evans - Carp Lake/Spruce St.

Toni Drier – Emmet County Commissioner

John Baker – West Traverse Township

Marilyn Williams

Pat Sumner

MINUTES: It was moved by Leroy Sumner, seconded by Larry Williams, to approve the open meeting minutes of October 19, 2018.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

ACCOUNTS PAYABLE: The List of Accounts Payable, Voucher No. 1845, check number No. 44884, in the amount of \$27,449.00, and Voucher No. 1847, checks numbering from No. 44885 to No. 44922, in the amount of \$398,639.06, were presented for approval. It was moved by Leroy Sumner, seconded by Larry Williams, to approve accounts payable for payment of the same.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

PAYROLL: Voucher No. 1844 for Payroll No. 22, checks numbering from No. 53716 to No. 53777 for regular payroll, in the amount of \$93,773.38, was presented for approval. It was moved by Larry Williams, seconded by Leroy Sumner, to approve payroll for payment of the same.

Ayes: Zuluski, Williams, Sumner  
Nays: None  
Motion carried

UNFINISHED BUSINESS:

- a. Conway Brine Facility Final Payment No. 5, in the amount of \$12,379.00, was presented for approval and payment. It was moved by Larry Williams, seconded by Leroy Sumner, to approve for payment.

Ayes: Zuluski, Williams, Sumner  
Nays: None  
Motion carried

PUBLIC COMMENT: None

APPOINTMENTS:

- a. 8:15 A.M.: Public Hearing - Proposed abandonment of Spruce Street, from Paradise Trail then south 0.12 miles in Carp Lake Township. It was moved by Larry Williams, seconded by Leroy Sumner, to begin the public hearing.

Ayes: Zuluski, Williams, Sumner  
Nays: None  
Motion carried

Gutowski announced the public hearing was advertised in the Petoskey News Review. An email was received from Carp Lake Township Clerk, Tanya Procknow, which stated they are not in favor of this abandonment. MDNR also submitted an email stating they are neutral on the proposed abandonment. Tiffany Evans, homeowner on Spruce Street and present during the hearing, stated she is the one that submitted the request for abandonment. Evans stated that Paul Teike, Carp Lake Township Supervisor, was present at the proposed abandonment site during a septic system issue she was having and he was verbally in favor of it. Evans further explained she has a failed septic system which needs to be replaced and be located in front of her home which would fall in an alley way established in 1927. It is the alleyway that needs to be abandoned and was requested for abandonment. According to Evans, Spruce Street is not used by the general public, and is only used as a driveway from Paradise Trail for her and her neighbor's property that accesses 20 feet of lake frontage, so she also included this as an addition to the request for abandonment of the alleyway. James Godzik stated he did not receive pictures Evans had sent but did drive to this street. He stated the access on Spruce

Street has never been maintained by the road commission. Evans presented to the Board documents showing the alleyway and Spruce Street. There were three calls for comment. Gordon Kruskie, Readmond Township Supervisor, thought Godzik should look at it. Commissioner Zulski responded with the options the road commission has for responses to the request. Receiving no additional comments, it was moved by Leroy Sumner, seconded by Frank Zulski, to end the public hearing.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

NEW BUSINESS:

- a. After much discussion regarding several years of past and future road projects, eligibility criteria, wedging plans, traffic levels, and township requests, it was moved by Frank Zulski, seconded by Leroy Sumner, to approve the selection of Rural Federal-aid Projects as follows: Levering Road, from Pleasantview Road to US 31, for a two-year project in 2021 and 2022, and North Conway Road, from Edwards Road to Brutus Road, for 2023.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

- b. It was moved by Frank Zulski, seconded by Leroy Sumner, to approve the County Road Association's resolution in the opposition to Senate Bill 396, which exempts loggers from spring weight restrictions. Commissioner Zulski also requested that additional correspondence regarding the 2018 spring permit change for logging driveways, along with pictures showing damage that was incurred after the minor change in regulation, be sent with the resolution. Engineer/Manager Gutowski will also send pictures of the damaged incurred to townships and county board. See attached resolution.

Roll Call Vote:

Commissioner Zulski - Aye

Commissioner Sumner - Aye

Commissioner Williams - Aye

Nays: None

Motion carried

- c. It was moved by Frank Zulski, seconded by Leroy Sumner, to not approve the abandonment request of Spruce Street, from Paradise Trail then south 0.12 miles, in Carp Lake Township.

Roll Call Vote:

Commissioner Zulski - Aye

Commissioner Sumner - Aye

Commissioner Williams - Aye

Nays: None

Motion carried

CORRESPONDENCE:

- a. Straits Area Council Meeting, Tuesday, November 6, at Audie's in Mackinaw City at 9:00 a.m. Commissioners Sumner, Zulski and Williams will plan to attend. Zulski requested pictures with road damage from logging be brought to the meeting and shared.

ENGINEER-MANAGER'S REPORT: Gutowski reported the following:

- November 5, 10:00 a.m., Grade Inspection for Wilderness Park Drive Federal-aid Project at ECRC
- November 9, 9:00 a.m., Federal Aid Task Force Meeting at ECRC
- November 9, 10:00 a.m., Woodland Road Bridge Project Tour onsite
- November 14 Board Meeting - Pine Street in Littlefield Township abandonment request
- County Road Association is requesting we adopt a pavement warranty program for all paving projects over \$2 million and information will forthcoming
- Nightshift starts on Sunday, November 4.
- Tentative 2019 Board Meeting Schedule distributed for review
- One-year extension letter for Engineer/Manager contract was distributed for approval at a later date

SUPERVISOR'S REPORT: None

PERMIT/CAD REPORT: Godzik reported on Wilderness Park Drive's status regarding right-of-way marking. Gutowski stated he is working with MDNR for additional right-of-way and will be setting up a meeting in December. They are considering a 13.1 acre possible trade with Emmet County or doing an easement with the Road Commission. If an easement is obtained, the road commission has to pay triple the normal value of the stumpage fee.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson reported on changing the fleet over for winter. He also reported that he received an email for state funding for repairs on the salt sheds.

COMMISSIONERS' REPORT: Zulski requested we work with Resort Township for finding a location for a south end Salt/Sand Shed to improve safety and efficiencies and to check on possible state funding. He also requested sending a letter to townships for action on SB 396.

ROAD FOREMAN'S REPORT: Gray reported on getting ready for winter.

FINANCE DIRECTOR REPORT: Kleeman requested setting up a Buildings and Land Savings Account with a monthly deposit amount from between \$5,000 to \$10,000 to be set aside for future needs. It was moved by Larry Williams, seconded by Leroy Sumner, to set up a restricted account for Buildings and Land savings to be used for expenses or purchases. No minimum or maximum amount was set, determination to be made monthly by Finance Director.

Ayes: Zulski, Williams, Sumner

Nays: None

Motion carried

PUBLIC COMMENT:

- a. Toni Drier, Emmet County Commissioner, requested the letter on SB 396 to be used as part of her report. She also requested an official position for a county member on the Wilderness Park Drive Adhoc Committee, specifically Tammy Doernenburg, Planning and Zoning Director.
- b. Bill Dohm, Little Traverse Township, requested the status on PASER ratings.
- c. Tiffany Evans, Carp Lake Township resident, reiterated her letter that was originally brought to the road commission was about an abandonment of alleyways within her property for a septic system and Spruce Street was added on to the request. Due to the confusion on the issue, Commissioner Zulski asked for clarifying details be given to the Board and they will take action at the November 14, 2018 meeting.

With no further business, Commissioner Zulski adjourned the meeting at 8:47 a.m.



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Lisa Kleeman, Finance Director-Clerk of the Board



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Date