

**MINUTES**  
**EMMET COUNTY ROAD COMMISSION**  
**HARBOR SPRINGS, MICHIGAN**

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, July 6, 2023. Chairman Frank Zulski called the meeting to order at 8:00 a.m. and led the pledge of allegiance.

**Commissioners Present:**

Frank Zulski – Chairman      Wade Williams – Vice Chairman      Mark Hoffman - Member

**Staff Present:**

Brent Shank – Engineer/Manager      James Godzik – Permit/CADD Technician  
Ed Zmikly – North Road Foreman      Bob Genson – Equipment Superintendent  
Travis Horrocks – Engineer Technician

**Guests Present:**

Mary Zulski      Dennis Keiser – Bear Creek Twp. Supervisor  
Gordon & Edith Kruskie

**Guests Present via Zoom:**

David White - Emmet County Commissioner      Dave Boyer – Emmet County Administrator  
Jim Bartlett–West Traverse Twp. Supervisor

**Staff Present via Zoom:**

Lisa Kleeman – Finance Director/Board Clerk

**MINUTES:**

It was moved by Zulski, seconded by Hoffman, to approve the regular and closed session minutes of June 22, 2023.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

**ACCOUNTS PAYABLE:**

It was moved by Hoffman, seconded by Williams, to approve accounts payable for payment of Voucher 2329 for checks 50579 through 50579 in the amount of \$388.83 and Voucher 2330 for checks 50580 through 50607 in the amount of \$584,028.51.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

**PAYROLL:**

It was moved by Williams, seconded by Hoffman, to approve payroll and electronic direct deposits for Voucher 2331 for checks 58094 through 58111 in the amount of \$104,499.97.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

**PUBLIC COMMENT:**

- a. Dennis Keiser, Bear Creek Township Supervisor – Discussed Atkins Road project where the eastbound lane rides rough; about 1800 feet. The proposed fix would be a one-inch cap where the township would pay for a majority of the fix, approximately \$32,000-35,000, and Keiser inquired if the road commission would be willing to contribute. Zulski stated we will look at the budget and put it on the agenda for the next meeting.

**APPOINTMENTS:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

- a. It was moved by Zulski, seconded by Hoffman, to move the board meeting scheduled for September 15, 2023, to Monday, September 18, 2023.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

**CORRESPONDENCE:**

- a. 2023 CRASIF Dividend Distribution was received. This included a refund check for \$15,532.53 and a premium discount of \$12,894. There was discussion of work zone safety equipment that could be purchased or rented with these funds.

**ENGINEER-MANAGER'S REPORT:** Shank reported on the following:

- Union negotiation meeting scheduled for Tuesday, July 11, 2023.
- PASER ratings were discussed with regards to the changes encountered in the past year for each township in comparison to the standard deviation for state ratings. Eleven of 16 townships are within the standard deviation. Roads that received crack sealing treatment are where the biggest variation occurred in the ratings. Shank stated our ratings are in line with state-wide PASER rating standards.

**ENGINEER-TECHNICIAN'S REPORT:** Horrocks gave the following report:

- Roy Road in Springvale Township is complete.

- Pleasantview Township overlay project was completed last Thursday. There was much drainage correction that occurred in the project, and we will keep an eye on the ditches and patch up anything that needs to be addressed.
- Krause Road project dirt work is complete, graveling will begin next week with paving by the end of the second or third week of July.
- Douglas Lake Road Bridge has been delivered, piling should be here July 10, and the contractor should begin on July 17.
- Robinson Road Project should begin about the third week of July; this project will be staked shortly.
- Road name signs should begin to arrive next week.

**PERMIT/CAD TECHNICIAN'S REPORT:** Godzik discussed complaints he received regarding a dock, firepits, and chairs that are in the right of way in the streets of Ponshewaing. He posted violation notices and will keep an eye on this.

**EQUIPMENT SUPERINTENDENT'S REPORT:** Genson reported the third truck has arrived and summer maintenance is still occurring in preparation for winter.

**ROAD FOREMAN'S REPORT:** Zmikly stated they have been working on patching holes and mowing. Some trucks and graders are out grading gravel roads with one truck coming today for dust control. Commissioner Williams stated Pleasantview Road wedging turned out really nice.

**FINANCE DIRECTOR'S REPORT:** None

**COMMISSIONERS' REPORT:** Commissioner Hoffman inquired how the sign project will occur. Shank responded primary road signs will be completed first then try to get some done at each township as the signs arrive. Hoffman also stated the intersection of Boyer and Country Club Road needs to be mowed as it is a bad vision spot.

Commissioner Williams inquired on the status of the bike path from the south end of Milton Road to Blumke Road. Shank stated the plan was for the bike trail to remain where it is. Williams also stated the trees at the intersection of Powers and Milton Road need to be taken care of before the project is complete due to increased amount of traffic. Williams inquired who is going to mark the bump outs in the Village of Alanson for plowing this winter. Shank stated fiberglass whips could be placed in the expansion joints and they need to have a conversation with the Village of Alanson on this issue.

Commissioner Zulski stated the crew is doing a great job of double width mowing at the intersections and it makes a big difference. He stated at the intersection of Country Club and Division Road, turning left, you cannot see until you stick way out due to the brush that is hanging over; there is very limited visibility. He also reminded those attending the next meeting is Monday, July 24, 2023.

**PUBLIC COMMENT:** None

Commissioner Zulski adjourned the meeting at 8:32 a.m.

*Lisa Kleeman*  
Lisa Kleeman, Finance Director-Clerk of the Board

7-24-23  
Date