

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, October 22, 2024. Chairman Frank Zulski called the meeting to order at 8:00 a.m. and led the pledge of allegiance.

Commissioners Present:

Frank Zulski – Chairman Mark Hoffman – Vice Chairman Wade Williams – Member

Staff Present:

Brent Shank – Engineer/Manager Bob Genson – Equipment Superintendent
James Godzik – Permit/CADD Technician Lisa Kleeman – Finance Director/Board Clerk

Guests Present:

Gordon Kruskie Bill Dohm – Little Traverse Twp. Supervisor
Don Mapes – Emmet County Commissioner Dennis Keiser – Bear Creek Twp. Supervisor
Gena Gonzalez – Homestead Pines HOA, Evergreen Lane
Ed Kuligowski – Pleasantview Twp. Supervisor

Guests and Staff Present via Zoom:

David Boyer – Emmet County Administrator

AGENDA:

It was moved by Zulski, seconded by Williams, to approve the agenda as presented.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

MINUTES:

It was moved by Williams, seconded by Zulski, to approve the regular session minutes of October 11, 2024.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE:

It was moved by Zulski, seconded by Hoffman, to approve accounts payable Voucher 2450 for checks 59193 through 59243 and electronic funds transfer payments in the amount of \$242,502.04.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

PAYROLL:

It was moved by Hoffman, seconded by Williams, to approve payroll for Voucher 2451 for checks and electronic deposits 59244 through 59259 in the amount of \$114,622.07.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

PUBLIC COMMENT:

- a. Gena Gonzalez, Homestead Pines HOA on Evergreen Lane – Inquired about the road commission taking over a portion of the road so it can be paved and plowed. Ed Kuligowski, Pleasantview Township Supervisor, inquired who to contact at the road commission and Shank stated Godzik is the person to work with Gonzalez.

APPOINTMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- a. It was moved by Hoffman, seconded by Zulski, to accept the Winter Brine Bids and for them to be used in the best interest of the road commission.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

- b. It was moved by Williams, seconded by Hoffman, to approve the Friendship Township Tree Project.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

CORRESPONDENCE:

- a. Notice was received of the Straits Area Council Meeting, on Tuesday, November 5, 2024, at Audie's in Mackinaw City. Shank, Kleeman, Genson, Zulski, and Hoffman plan to attend.

ENGINEER-MANAGER REPORT: Shank discussed the following:

- Transportation Asset Management Plan is due January 31, 2025. A draft will be distributed to the Board on November 8 and be on the agenda for approval at the November 22 meeting.
- MTA meeting was attended on October 16 and a presentation was given. There was discussion on ratings and alternative treatments such as overlays and chip seals to extend the life of the road with reduced funding levels.
- Click Road bridge over the Bear River has a problem with 3 piles. Shank and a bridge engineer did a thorough inspection, contacted Krenn Timber Bridge, and discussed a possible fix. The structure was built in 2012. There will be a temporary weight reduction posted for this bridge. All bridges with wooden piles will be checked this fall.
- Michigan State Police Motor Carrier inquired if they will be engaged for spring weight restrictions in 2025 and Shank recommended this continue.

ENGINEER-TECHNICIAN REPORT: Shank stated the Lake Shore Drive reconstruction project is wrapping up; paving is complete and shoulders should be completed today. Restoration and pavement markings should be completed by the end of the week.

PERMIT/CAD TECHNICIAN REPORT: Godzik stated he will be working with Gena Gonzalez of the Homestead Pines Home Owners Association on Evergreen Trail and will have an update at the next meeting.

EQUIPMENT SUPERINTENDENT REPORT: Genson stated they have been working on winter change over and two new trucks are here.

ROAD FOREMEN REPORTS: None.

FINANCE DIRECTOR REPORT: Kleeman briefly discussed upcoming budget review at the November 8 meeting.

COMMISSIONER REPORTS: Commissioner Williams noticed mowing was completed at Armock Road and Lakeview Road but there is a willow that may be in the right-of-way and may need to be removed.

PUBLIC COMMENT: None

Commissioner Zulski adjourned the meeting at 8:17 a.m.



Lisa Kleeman, Finance Director-Clerk of the Board

11-8-24

Date