

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, July 9, 2020. Chairman Frank Zulski called the meeting to order at 8:00 a.m.

Commissioners Present:

Frank Zulski - Chairman Robert Notestine - Vice Chairman Wade Williams - Member

Staff Present:

Brian Gutowski - Engineer/Manager James Godzik-Permit/CADD Technician
Lisa Kleeman-Finance Director/Clerk of the Board Robert Genson - Equipment Superintendent
Ed Zmikly – Road Foreman

Guests Present:

James Kargol – Emmet County Commissioner Dennis Keiser – Bear Creek Township
Toni Drier – Emmet County Commissioner Bill Dohm – Little Traverse Township
Gordon & Edith Kruskie - Readmond Township Mary Zulski

MINUTES: It was moved by Robert Notestine, seconded by Wade Williams, to approve the regular session minutes of June 25, 2020.

Ayes: Notestine, Zulski, Williams

Nays: None

Motion carried

ACCOUNTS PAYABLE: The List of Accounts Payable, Voucher No. 2027, checks 46911 through 46952, in the amount of \$276,452.62 was presented for approval. It was moved by Frank Zulski, seconded by Robert Notestine, to approve accounts payable for payment of the same.

Ayes: Notestine, Zulski, Williams

Nays: None

Motion carried

PAYROLL: Voucher No. 2028 for Payroll No. 14, checks 55931 through 55963 and direct deposit, for regular payroll in the amount of \$98,168.52, was presented for approval. It was moved by Robert Notestine, seconded by Frank Zulski, to approve payroll for payment of the same.

Ayes: Notestine, Zulski, Williams

Nays: None

Motion carried

UNFINISHED BUSINESS:

- a. Cedar Valley Road Reconstruction bids were discussed. Dennis Keiser, Bear Creek Township Supervisor, relayed the township decided not to approve the project therefore next year's spring weight restriction will need to be addressed.
- b. Contracts for the Cedar Valley Road Project in Bear Creek Township do not need to be signed as the project will not be completed at this time.

PUBLIC COMMENT:

- a. Gordon Kruskie, Readmond Township Supervisor- The project on Hill Road can be done when the road commission has time to fit it in their schedule. Gutowski remarked the project has been designed and is out for bids.

APPOINTMENTS: None

NEW BUSINESS:

- a. It was moved by Frank Zulski, seconded by Wade Williams, to sign the contract with the Village of Pellston for asphalt wedging on Mill Street in the amount of \$11,000.

Ayes: Notestine, Zulski, Williams

Nays: None

Motion carried

CORRESPONDENCE: None

ENGINEER-MANAGER'S REPORT: Gutowski reported the following:

- MCRCSIP's Annual Meeting has been cancelled for the in-person portion but they will be hosting a virtual meeting on July 23
- Straits Area Council Meeting for August 4 options were discussed. The consensus of the Board is to hold the meeting by zoom.
- Channel Road in Springvale Township speed study has been ongoing for the past year. The Michigan State Police requested another study this spring and it has been confirmed the speed limit will be changed to 35 mph from the Minnehaha Creek to the end and 45 mph from the Minnehaha Creek to the south.
- Trails End Bay Property Association will be meeting Saturday, July 11, 9:30 a.m. at the Historic Pavilion. Gutowski, Godzik and Zulski will attend and present an update on the township portion of Wilderness Park Drive. Zulski requested an updated cost for the Road Commission to plan and complete this project; Godzik answered he is currently working on an updated estimate. Gutowski noted he is working with Gibson Excavating regarding culvert replacement as the township has agreed to split the cost.

- Meeting at Bear Creek Township Hall with Dennis Keiser and Tammy Doernenburg, Tuesday, July 14, at 9:00 a.m. regarding a potential service drive behind several fast food restaurants on US 31 near McDonalds. Bear Creek Township Board as agreed to fund a feasibility study.
- Meeting with Springvale Township, Tuesday, July 14, 1:00 p.m. and Huron Engineering regarding the Rustic Road design.
- Preliminary design has been completed for Crump Road and a meeting with Damien Henning, Littlefield Township Supervisor, will be scheduled for next week.
- Safety Signing Project posts are in and signs will be placed in the next two weeks.
- MDOT will begin a slurry seal project on US 31 on Sunday
- West Conway Road culvert project was completed this week and MDOT will be completing a chip seal on this route during the next two weeks.

SUPERVISOR'S REPORT: Beckman reported the following:

- Powell Road paved Monday and will be finished on Friday
- Hot weather is making it hard to place pavement and causing surface defects
- Munger and Reed Road project is getting planned and there will be a meeting next week
- Elmer's is finishing last year's project on Atkins Road; topsoil and seed, ditching
- Rieth Riley still needs to place a patch on Greenwood Road
- Safety Sign Project will provide salvage posts that our sign man will be able to reuse
- Estimate for Mindel Road should be done next week

PERMIT/CAD TECHNICIAN'S REPORT: Godzik mentioned several transportation permits recently for Cedar Valley Road and routing them to Greenwood to McDougal to Click to River Road. He also stated the culvert on River Road was jettied out yesterday. Permits and Land Divisions are making for busy summer. He stated the Stutsmanville East project survey should be completed by Monday morning.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson stated all is good as they have been trying to complete summer maintenance with winter equipment without spending resources.

ROAD FOREMAN'S REPORT: Zmikly reported the first application of dust control has been completed and some of the first roads completed are getting dusty again. Wedging on Woodland and Plains Road is complete and shouldering will begin today. Friendship Township wedging will begin next week. Replacing failed culverts on Gill Road as well as lots of pothole repair on Sturgeon Bay Drive also occurred this week. Zulski asked if we should grind a portion of Lakeview Road and Zmikly responded there are several areas that could be ground and the crew is there once or twice a week patching holes. Zulski commented we have to look at costs to maintain the patching verses grinding and chloriding the road. He will also take a look at

North Lakeshore as Gutowski mentioned this area is also very bad. There was discussion on the time spent to repair these roads, options for improving the existing roads, as well as costs to maintain a paved road in poor condition versus gravel roads. Gutowski will prepare and estimate for wedging these roads.

FINANCE DIRECTOR'S REPORT: Kleeman complimented Tori Thompson, Administrative Assistant, on managing several topics on Facebook successfully. The latest example is a detour notice for West Conway Road which received over 6,500 views and zero phone complaints.

COMMISSIONERS' REPORT: Commissioner Notestine mentioned the Howard and River Road project stating it looks really good but will there be a problem with grass seed on the banks growing in the dry heat. Keiser relayed the contract has provisions for the grass to grow before the contract is paid in full. Notestine also inquired when a contractor asks to close a road and the closure lasts a long time can anything be done to hasten getting the road open? Godzik and Keiser explained multiple issues which delayed completion of the project.

Commissioner Zulski asked how the roadside mowing was going. Zmikly explained we are down a mower and his plan for dealing with the issue. Zulski also inquired about a public hearing for Stutsmanville Road. Gutowski affirmed there will be two hearings; one for completing the project and one for moving the seasonal road sign. The next meeting is Monday, July 27.

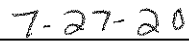
PUBLIC COMMENT:

- a. Dennis Keiser, Bear Creek Township Supervisor - Inquired about a Greenwood Road Culvert. Gutowski discussed it is a very deep culvert, located a quarter mile east of McDougal, that is failing. Gibson gave a quote and Keiser agreed the township would split the cost of replacing the culvert which will be about \$7,000. Gutowski also mentioned Bill Dohm, Township Supervisor for Little Traverse Township, agreed to help pay for the West Conway Road Culvert. Zulski stated the Board appreciates township participation with these projects.
- b. Gordon Kruskie, Readmond Township Supervisor - Stated there was a quick response on Island View Road but the hole needs more asphalt. Gutowski stated he is waiting for an ELGE permit to replace the culvert and Zmikly said they are working on that again today.

Commissioner Zulski adjourned the meeting at 8:36 a.m.



Lisa Kleeman, Finance Director-Clerk of the Board



Date