

MINUTES  
EMMET COUNTY ROAD COMMISSION  
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, May 13, 2020. Chairman Frank Zulski called the meeting to order at 8:00 a.m.

Commissioners Present: Frank Zulski - Chairman     Robert Notestine - Vice Chairman

Commissioners Absent: Larry Williams - Retired

Staff Present:

Brian Gutowski - Engineer/Manager

James Godzik-Permit/CADD Technician

Lisa Kleeman-Finance Director/Clerk of the Board

Robert Genson-Equipment Superintendent

Guests Present: Via Zoom

Toni Drier – Emmet County Commissioner

Dennis Keiser – Bear Creek Township

James Kargol – Emmet County Commissioner

Commissioner Zulski read a letter of retirement from Commissioner Larry Williams effective May 6, 2020. Commissioner Zulski accepted the letter and offered gratitude for Commissioner Williams' service.

MINUTES: It was moved by Robert Notestine, seconded by Frank Zulski, to approve the regular session minutes of May 1, 2020.

Ayes: Notestine, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE: The List of Accounts Payable, Voucher No. 2019, checks 46759 through 46797, in the amount of \$343,472.94, was presented for approval. It was moved by Frank Zulski, seconded by Robert Notestine, to approve accounts payable for payment of the same.

Ayes: Notestine, Zulski

Nays: None

Motion carried

PAYROLL: Voucher No. 2020 for Payroll No. 10, checks 55803 through 55835 and direct deposit, for regular payroll in the amount of \$95,586.99, was presented for approval. It was moved by Robert Notestine, seconded by Frank Zulski, to approve payroll for payment of the same.

Page 2

Minutes of 05/13/20

Board of Emmet County Road Commissioners

Ayes: Notestine, Zulski

Nays: None

Motion carried

UNFINISHED BUSINESS: None

PUBLIC COMMENT: None

APPOINTMENTS: None

NEW BUSINESS:

- a. It was moved by Frank Zulski, seconded by Robert Notestine, to request reimbursement from MDOT in the amount of \$10,000 for licensed engineering provided by Brian A. Gutowski for July 1, 2019 through June 30, 2020.

Ayes: Notestine, Zulski

Nays: None

Motion carried

- b. It was moved by Frank Zulski, seconded by Robert Notestine, to sign the contract with Payne & Dolan for the Cincinnati Pointe Trail Resurfacing Project. Springvale Township requested the bid be awarded to Payne & Dolan even though this was not the lowest bid. Therefore, Springvale Township will bear the difference in cost from the higher bid and Bear Creek Township will only pay their portion of the lower bid.

Ayes: Notestine, Zulski

Nays: None

Motion carried

CORRESPONDENCE:

- a. Straits Area Council Meeting via Zoom, Tuesday, May 19, at 9:00 a.m.

ENGINEER-MANAGER'S REPORT: Gutowski reported the following:

- MDOT Projects in Emmet County for 2020 were reviewed
  - US31 at Division Road to the Sacramentine Monastery
  - US31 and M119 Intersection
  - M68 Maintenance
  - US31 south to county line
  - West Conway Road detour from US31 to M119

- MCRC SIP Board Meeting moved to Thursday, May 21, via Zoom
- Next meeting Country Club Road reconstruction bids are due
- Met with Dennis Keiser, Springvale Township Supervisor, and Elmer's on Cedar Valley Road and the project is to be rebid with the elimination of the hill reduction and constructed as a local road.

SUPERVISOR'S REPORT: None

PERMIT/CAD TECHNICIAN'S REPORT: Godzik reported working on permits, Country Club Road Project with Roesse's Contracting, and working with Charter for repairs on Boyer Road.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson reported moving equipment from winter to summer mode.

ROAD FOREMAN'S REPORT: None

FINANCE DIRECTOR'S REPORT: Kleeman has been working on plans for mitigating the reduced cash balance caused by an anticipated significant reduction in MTF revenue. She will also plan to have a revised budget tool to the commissioners by May 28 in preparation for the meeting on June 11, 2020.

COMMISSIONERS' REPORT: Commissioner Notestine requested an update on the Eppler Road washout on US31. Gutowski stated MDOT has placed several probes in the site that are being monitored by satellite in Lansing and they are currently working on a plan for designing a fix.

Commissioner Zulski mentioned Tip of the Mitt's involvement in M119 drainage. Gutowski stated it is early in the process and Readmond Township has agreed to help fund a study that may later involve the road commission as the area covered is from Robinson Road to Lamkin Drive. This is for drainage going westerly.

PUBLIC COMMENT: None

Commissioner Zulski adjourned the meeting at 8:16 a.m.

  
\_\_\_\_\_  
Lisa Kleeman, Finance Director-Clerk of the Board

5-28-20  
Date