

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, May 25, 2023. Chairman Frank Zulski called the meeting to order at 8:00 a.m. and led the pledge of allegiance.

Commissioners Present:

Frank Zulski – Chairman Wade Williams – Vice Chairman Mark Hoffman - Member

Staff Present:

Brent Shank – Engineer/Manager James Godzik – Permit/CADD Technician
Ed Zmikly – North Road Foreman Bob Genson – Equipment Superintendent
Lisa Kleeman – Finance Director/Clerk

Guests Present:

Bill Dohm – Little Traverse Twp. Supervisor Don Mapes – Emmet County Commissioner

Guests Present via Zoom:

David White - Emmet County Commissioner Dave Boyer – Emmet County Administrator

MINUTES:

It was moved by Hoffman, seconded by Williams, to approve the regular session minutes of May 11, 2023.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE:

It was moved by Zulski, seconded by Williams, to approve accounts payable for payment of Voucher 2321 for checks 50462 through 50498 in the amount of \$215,448.95.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

PAYROLL:

It was moved by Williams, seconded by Hoffman, to approve payroll and electronic direct deposits for Voucher 2322 for checks 58042 through 58058 in the amount of \$98,888.55.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

PUBLIC COMMENT:

- a. Bill Dohm, Little Traverse Township Supervisor – Thanked Shank for painting no passing zone on Pleasantview Road.

APPOINTMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- a. It was moved by Hoffman, seconded by Zulski, to award the bid for a 2023-D 14' Stainless Steel DVS Dump Spreader to Truck & Trailer of Boyne Falls, Inc. with option 1 of a 12' offset plow and option 2 of a top grate system. Total bid is \$216,928.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

It was moved by Zulski, seconded by Williams, to award the bid for a 2023-D 10' Stainless Steel MSV Chassis Mount Spreader to Truck & Trailer of Boyne Falls, Inc. in the amount of \$171,922.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

- b. It was moved by Zulski, seconded by Hoffman, to approve the wedging project in Carp Lake Township on Service Road.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

- c. It was moved by Hoffman, seconded by Zulski, to approve the classification of Hathaway Road from Kip Road to Mink Road to be all season.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

CORRESPONDENCE:

- a. Notice was received by CRASIF for a call for board of trustee candidates.

ENGINEER-MANAGER'S REPORT: Shank discussed the following:

- MCRC SIP memo regarding attorney advice for handling roadkill carcasses, according to current interpretations of the law by EGLE and DNR, was discussed as well as current practice.
- Little Traverse Bay Bands of Odawa Indians has stated they will not participate in the cost of a left turn lane as an option instead of a roundabout at the intersection of Pleasantview and Hathaway Road. Dohm stated Little Traverse Township would be willing to fund this project if the Board decides this is the best practical option. Shank stated he will look at design and estimate options. More discussion ensued on the safety and traffic flow at this intersection, the impact of the curve and the hill, as well as driver distraction and error.

ENGINEER-TECHNICIAN'S REPORT: Horrocks was on a paving project; Shank gave the following report:

- Division Road Project will be starting next Wednesday and should be completed within a week.
- Krause Road and the Pleasantview Township project will be completed next.
- Wedging projects will drag out longer this year due to the availability of HMA and local MDOT projects.

PERMIT/CAD TECHNICIAN'S REPORT: Godzik stated permit and right-of-way issues are going well at this time.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson discussed the history of reusing sanders on new truck purchases; the two approved at today's meeting are the first purchased in about ten years. The cost of hydraulics as well as stainless steel was discussed. The three new trucks will be delivered soon and sent to Truck & Trailer for upfitting. All equipment has been changed over from winter.

ROAD FOREMAN'S REPORT: Zmikly stated they have been removing guardrail on Douglas Lake Road in preparation for bridge installation. They also replaced a culvert on Larks Lake Road and have been patching potholes, preparing for dust control, and preparing roads for wedging.

FINANCE DIRECTOR'S REPORT: Kleeman stated due to the timeliness of the 2022 draft audit report from Anderson-Tackman, and several errors within the report, it is not yet available to the Board. The administrative assistant position has been advertised with interviews possibly occurring during the week of June 5.

COMMISSIONERS' REPORT: Commissioner Hoffman stated he had conversation with Dennis Keiser, Bear Creek Township Supervisor, and they discussed the rough surface on the recently completed Atkins Road project. Shank discussed the level of service they have seen in recent years from contractors possibly due to employee turnover and the experience of the work force; it seems to be an industry issue and not an inspection issue.

Commissioner Hoffman also inquired about cutting berms on the roadside. Shank stated they are focusing on guardrail berm removal and are ordering an accessory for the skidsteer that will

assist with berm removal. He received a call about Hathaway Trail and an issue with a beaver dam. He also stated he has been receiving complaints on Ellsworth Road.

Commission Williams inquired on the start date for the Douglas Lake Road Bridge project; Shank stated he expects an August start date based upon projected delivery of the bridge.

PUBLIC COMMENT: None.

Commissioner Zulski recessed the meeting at 8:45 a.m.

Commissioner Zulski reconvened the meeting at 8:54 a.m.

CLOSED SESSION:

It was moved by Zulski, seconded by Hoffman, to go into closed session at 8:54 a.m. to discuss collective bargaining agreement negotiations; MCL 15.268(c).

Roll Call Vote:

Aye: Williams

Aye: Zulski

Aye: Hoffman

Motion carried

It was moved by Hoffman, seconded by Williams, to go back into open session at 10:03 a.m.

Roll Call Vote:

Aye: Williams

Aye: Zulski

Aye: Hoffman

Motion carried

Commissioner Zulski adjourned the meeting at 10:04 a.m.



Lisa Kleeman, Finance Director-Clerk of the Board

6-8-23

Date