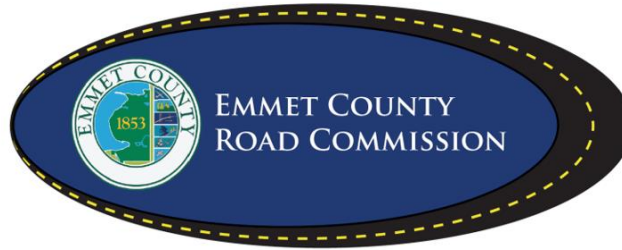


Wade Williams
Mark W. Hoffman
Frank Zulski Jr.
Brian A. Gutowski, P.E.
Engineer-Manager
Lisa Kleeman
Finance Director -
Clerk of the Board



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REQUEST FOR PROPOSAL
PRELIMINARY ENGINEERING SERVICES

The Emmet County Road Commission will receive sealed proposals until Tuesday, November 23, 2021, at 9:00 a.m., at which time they will be opened and read aloud for Preliminary Engineering Services for the Bellmer Road upgrade and asphalt paving design from Rustic Road then south for 0.50 miles in Bear Creek Township. This project is a locally funded project.

Further information as to specifications may be obtained on the Emmet County Road Commission website: www.emmetcrc.org, by phone (231)347-8142, or e-mail emmetcrc@emmetcrc.com.

EMMET COUNTY ROAD COMMISSION
Frank Zulski, Jr. – Chairman
Wade Williams – Vice Chairman
Mark Hoffman – Member

REQUEST FOR PROPOSAL
BELLMER ROAD UPGRADE PROJECT PRELIMINARY ENGINEERING SERVICES

The Emmet County Road Commission will receive sealed proposals until 9:00 a.m., Tuesday, November 23, 2021, at which time they will be opened and read aloud for Preliminary Engineering Services for the upgrade and paving of Bellmer Road, from Rustic Road then south approximately 0.50 miles in Bear Creek Township.

Project Facts

This project is being funded by the Emmet County Road Commission and Bear Creek Township.

The portion of Bellmer Road to be upgraded is currently a gravel road which is 0.50 miles in length. The current configuration of the road varies from 20' to 24' in width. The right-of-way is 66' in width with the road centered in the right-of-way (highway-by-user).

The road has vertical curves and steep slopes on different sections of the road which affect the drainage. In the spring, we normally have to close the road during spring melt due to frost heaving and punch outs on the road indicating poor soils under the gravel surface.

There are springs coming out of the west bank in the middle of the project causing icing conditions in the winter months. The EGLE Wetland map indicates nearly the entire section of road is in a wetland. There are 7 houses that access the road

On the south end of the project is a gravel pit. Trucks use the gravel portion of the road as a cut across for easier access to primary roads. This road is also a popular cut across by vehicular traffic.

The purpose of this project is to upgrade and pave the road. Drainage control will be a key component in the design. Temporary easements from the adjoining property owners may be necessary to upgrade the road.

DESIGN

The road is to be designed to Emmet County Road Commission local road standards. Those standards include a gravel base minimum of 28' in width of 6" (minimum) thick compacted 22A or 21AA gravel, and 24' hot-mix asphalt (4E-1) at 220# per sq. yd. The road is to be designed for 11' lanes and 1' paved shoulders plus 2' gravel shoulders unless tip-up curbing is required to direct drainage.

The consultant will be responsible for designing the road project and provide plans, specifications, and construction estimate in preparation of construction of the project in 2022.

Before design, the consultant will attend a conceptual design meeting with the Road Commission and Bear Creek Township to better understand the issues currently being experienced on the road.

Project Submittals

The Consultant is to submit 2 copies of the proposal. E-mail proposals will be accepted at:

ecrcsecty@emmetcrc.com

Proposals will be evaluated on the point scale listed below. Point values will be awarded on a sliding scale based upon proposal information provided and total point values in each category are not guaranteed.

Evaluation Scale

(Total Possible Points = 100)

Qualifications and experience of staff dedicated to this project	25
Experience working on difficult drainage projects	25
Responsiveness – Time schedule to complete work	15
Total cost and hourly rate	35
Total Score	100

Additional Information

The Road Commission is expected to select the consultant at its November 21, 2021, or December 10, 2021 regular meeting.

The Consultant Engineering firm is to submit proposals in an envelope clearly marked, "Request for Proposal – Bellmer Road Preliminary Engineering Services", prior to 9:00 a.m., Tuesday, November 23, 2021. The proposals must be submitted to the Emmet County Road Commission offices located at 2265 E. Hathaway Road, Harbor Springs, Michigan, or email: ecrcsecty@emmetcrc.com

The Board reserves the right to reject any or all proposals and to award in the best interest of the Emmet County Road Commission.