

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, January 24, 2020. Chairman Frank Zulski called the meeting to order at 8:00 a.m.

Commissioners Present:

Frank Zulski - Chairman Robert Notestine - Vice Chairman Larry Williams - Member

Staff Present:

Brian Gutowski - Engineer/Manager Shawn Beckman – Project Manager
Lisa Kleeman-Finance Director/Clerk of the Board James Godzik - Permit/CADD Technician
Ed Zmikly - Road Foreman

Guests Present:

Bill Dohm – Little Traverse Township Jim Kargol – Emmet County Commissioner
Gordon & Edith Kruskie-Readmond Township Toni Drier – Emmet County Commissioner
Marilyn Williams Mary & Asher Zulski
Cindi Baiardi – West Traverse Township Matt Ladd

MINUTES: It was moved by Robert Notestine, seconded by Frank Zulski, to approve the regular session minutes of January 3, 2020 and special session minutes of January 20, 21, 22, 23, 2020.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE: The List of Accounts Payable, Voucher No. 2001, checks numbering 46381 through 46423, in the amount of \$291,824.70, was presented for approval. It was moved by Larry Williams, seconded by Robert Notestine, to approve accounts payable for payment of the same.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE: The Lists of Accounts Payable, Vouchers No. 2003A, and 2003B, checks numbering 46424 through 46450, in the amount of \$150,569.10, and \$114,959.86, were presented for approval. It was moved by Larry Williams, seconded by Robert Notestine, to approve accounts payable for payment of the same.

Ayes: Notestine, Williams, Zuluski
Nays: None
Motion carried

PAYROLL: Vouchers No. 2002 and 2004 for Payrolls No. 1 and 2, checks numbering 55509 through 55577 and direct deposits, for regular payrolls in the amount of \$110,576.48 and \$111,190.90, were presented for approval. It was moved by Robert Notestine, seconded by Frank Zuluski, to approve payroll for payment of the same.

Ayes: Notestine, Williams, Zuluski
Nays: None
Motion carried

UNFINISHED BUSINESS:

- a. Gutowski provided an update on the M-68 property beginning with a history on the acquisition and explaining restrictions on the deed. Attorney Wurster advised the agency to not sell the property but grant an easement. Negotiations continue for 33 of the 66 feet.
- b. Gutowski provided an update on a Cherry Lane drainage issue involving the Holbrook property where a redirected stream and excavated retention pond caused flooding and road icing problems on Cherry Lane, Wooden Landing, and Indian Garden Road. The total cost billed by the contractor to correct the flooding issue was \$31,500. Resort Township agreed to pay \$5,056.90 for culvert installation under Indian Garden Road which leaves a balance of \$26,443.10. There is an amount of \$8,498.70 which reflects the difference between a 6" line and 12" line to direct the water on Cherry Lane. This change in size was made because the township desires to upgrade and pave Cherry Lane in the near future. Gutowski was advised to use Resort Township's allocation for the line upgrade and work with the homeowner on the balance.

It was moved by Frank Zuluski, seconded by Robert Notestine, to make an attempt to split the costs with the Holbrook's on the reconstruct that has been done so far for the drainage. However, if the Holbrook's do not agree to split the cost, we will withdraw the proposal and proceed to ask for the full amount plus more.

Ayes: Williams, Notestine, Zuluski
Nays: None
Motion carried

PUBLIC COMMENT: None

APPOINTMENTS:

- a. 8:15 A.M.: Public Hearing - Proposed abandonment of Lot 66 in the Plat of Sugar Maple Hills Subdivision in Littlefield Township was cancelled.

NEW BUSINESS:

- a. It was moved by Frank Zulski, seconded by Larry Williams, based upon recommendation, to vote for Jerry Heim, Finance Director of Kalkaska County Road Commission, to be the North Region Representative on the County Road Association of Michigan Board of Directors for 2020.

Ayes: Williams, Notestine, Zulski

Nays: None

Motion carried

CORRESPONDENCE:

- a. Notice of the Straits Area Council Meeting on Tuesday, February 4, 2020, at Audie's Restaurant in Mackinaw City.

ENGINEER-MANAGER'S REPORT: Gutowski reported the following:

- Managers Meeting, Tuesday, January 28, St. Ignace, Committee appointments
- Logging Meeting, Wednesday, January 29, Roscommon County Road Commission
- Vacation, Thursday and Friday, January 30-31
- Straits Area Council Meeting, Tuesday, February 4, Audie's, Mackinac City
- County Engineering Workshop, February 5-6, Manistee

SUPERVISOR'S REPORT: Beckman reported the following:

- Atkins Road Category F Grant, bids due Feb 18
- BIA overlay on State Road from Johnson Hill to Cross Village
- BIA Stutsmanville reconstruct from State to Welsheimer
- Miscellaneous projects for 2020

PERMIT/CAD TECHNICIAN'S REPORT: Godzik reported working on utilities that are still occurring. There has been a lot of extra activity this year and he has been meeting with contractors and Road Foremen regularly. Please let him know if you see any activity going on.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson reported on many difficulties with trucks. The fourth new truck has arrived but one of the new ones has been sent back to Grand Traverse Diesel already with def fluid and wiring issues.

ROAD FOREMAN'S REPORT: Foreman Zmikly reported they have been cutting trees on Wilderness Park Drive and dealing with weather.

FINANCE DIRECTOR'S REPORT: Kleeman updated the Board on additional MDOT contracts for Catch Basin Rehabilitation and Crack Sealing for the 21 counties in the North Region.

COMMISSIONERS' REPORT: Commissioner Notestine thanked everyone for coming to the township meetings. He also expressed his concern there will be enough staff to monitor and inspect all the projects that are scheduled to assure we receive the quality of work we pay for. Gutowski is hiring an engineering student and consultants to assist with this.

Commissioner Zulski commented on the positive upswing for all the township's Paser ratings; only 17 miles are now classified in poor condition. He also asked Gutowski to inquire with MDOT on the federal aid contract on Wilderness Park Drive if Rieth Riley doesn't settle their strike. Is there an expiration date and can we contract with someone else so the project is not delayed and we can move forward? Zulski also commented that due to the strange winter, he would like a hard look at road restrictions due to the fact that locals have paid so much to repair the roads and we need to protect them. Gutowski responded that Michigan Tech calculates how much frost is in the ground and lets them know when to put on restrictions. He has already been tracking this information and we have 200 less freezing degree days this year. Zulski asked him to bring it up Wednesday at the Logging meeting Gutowski is attending. There will have been 44 million dollars invested in our local roads by the townships and we cannot allow them to break up a road. He noted it is not just logging trucks, but other trucks as well. He advised Gutowski to use his judgment and protect the roads even if he has to put restrictions on early. Zulski also commented on tree cutting in 2019 and asked people to let us know if there are trees that need to be cut down. He went on to reiterate as a safety factor, when the foremen are cutting on any tree that is questionable, call in professionals instead of using our crew.

PUBLIC COMMENT:

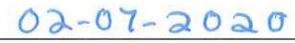
- a. Bill Dohm, Little Traverse Township Supervisor - asked what do you do about a tree leaning over the highway but is out of the right of way. Zulski stated we work with landowner to get permission and hire a contractor to bring the tree down; this is due to easements, permits, and insurance concerns.
- b. Toni Drier, Emmet County Commissioner – Banwell Bridge replacement project will greatly affect Camp Petosega, please keep with Emmet County Recreation Director informed about the planned detour.
- c. Gordon Kruskie, Readmond Township Supervisor – thanked the guys for meeting on the M119 drainage issue. He inquired if Readmond Township could use their allocation for engineering costs on this project. Gutowski replied no as it is not on our road.

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Board of Emmet County Road Commissioners

Commissioner Zulski adjourned the meeting at 8:28 a.m.



Lisa Kleeman, Finance Director-Clerk of the Board



Date