

MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, September 3, 2020. Chairman Frank Zulski called the meeting to order at 8:00 a.m.

Commissioners Present:

Frank Zulski - Chairman Robert Notestine - Vice Chairman Wade Williams - Member

Staff Present:

Brian Gutowski - Engineer/Manager	James Godzik-Permit/CADD Technician
Lisa Kleeman-Finance Director/Clerk of the Board	Shawn Beckman -- Project Manager
Ed Zmikly -- North Road Foreman	Bob Genson -- Equipment Superintendent

Guests Present:

James Kargol -- Emmet County Commissioner	Toni Drier -- Emmet County Commissioner
Gordon & Edith Kruskie - Readmond Township	Bill Dohm -- Little Traverse Township
Michael Reaves--Emmet County Administrator	Dennis Keiser -- Bear Creek Township

MINUTES: It was moved by Robert Notestine, seconded by Wade Williams, to approve the regular session minutes of August 20, 2020.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE: The List of Accounts Payable, Voucher No. 2035, checks 47090 through 47140 less voided check #45914, in the amount of \$441,119.22 was presented for approval. It was moved by Frank Zulski, seconded by Robert Notestine, to approve accounts payable for payment of the same.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

PAYROLL: Voucher No. 2036 for Payroll No. 18, checks 56059 through 56090 and direct deposit, for regular payroll in the amount of \$100,361.93, was presented for approval. It was moved by Robert Notestine, seconded by Wade Williams, to approve payroll for payment of the same.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

UNFINISHED BUSINESS:

- a. Wilderness Park Drive Update (from First Beach to Second Beach) – A meeting was held in Wawatam Township at the Mackinaw City Recreation Center. It was attended by about 50 people including Emmet County Representatives Michael Reaves, Toni Drier and Tammy Doernenburg. There was also Brian Gutowski, Frank Zulski and James Godzik from the road commission and Roger Moore and other officials from the township. The result of meeting is a poll sent from the township summarizing the history and current funding situation for this portion of road and asking two questions regarding the special assessment and desired width of road. Each road width option has specific clear zone requirements that were explained on the poll document. The due date for survey is September 25. If the special assessment is not approved, the road commission will have to begin to enforce the encroachment issues in the clear zone.

Zulski explained the relationship with the homeowners and the loss of federal funding as the road commission could not meet federal requirements and satisfy the residents in this area. This has created issues that will need to be resolved regarding funding the project and dealing with encroachments.

PUBLIC COMMENT: None

APPOINTMENTS: None

NEW BUSINESS:

- a. It was moved by Robert Notestine, seconded by Wade Williams, to sign the contract with the Road Commission for Oakland County for Federal Surface Transportation Program (STP) funds for 2021 in the amount of \$595,255. Emmet County Road Commission would receive \$476,204 to be spent in 2021 on Levering Road. There is an option to wait for 2022 federal aid buyout funds and combine them to complete Levering Road from Pleasantview road to US 31.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

- b. It was moved by Frank Zulski, seconded by Robert Notestine, to sign the contract with the Elmer's Crane & Dozer, Inc. for Hill Road Gravel Upgrade project.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

- c. It was moved by Frank Zulski, seconded by Robert Notestine, to vote yes to amend the MCRCSIP By-laws to allow service to county road departments as associate members of the pool.

Ayes: Notestine, Williams, Zulski

Nays: None

Motion carried

CORRESPONDENCE:

- a. Notice was received of CRASIF's Annual Business Meeting via Zoom to be held on September 16, 2020 at 1:00 p.m.

ENGINEER-MANAGER'S REPORT: Gutowski reported the following:

- Reed Road over Carp River Bridge Project has some problems with piling. The soil borings completed by our engineering consultant did not indicate a layer of cobblestone and this has resulted in the shattering of several piles. This project is in question for completion this year.
- Meeting with Bob Krenn of Krenn Timber Bridge on September 15. He will be determining if materials from the Reed Road Bridge Project can be used on the Banwell Road Project in 2021. There are differing funding sources that would have to be resolved if this is an option.
- CRA Engineering Committee meeting via zoom on September 17, from 9:00 a.m. to noon.
- MDOT's US31 and M119 Intersection Project starts Tuesday, September 8.
- Winter hours and 8-hour workdays begin September 14 and the next board meeting is on Friday, September 18.

SUPERVISOR'S REPORT: Beckman reported the following:

- Crack sealing is occurring in our area during the next couple of days
- Pickerel Lake Road paving is happening today but probably will not finish this week due to weather and plant breakdowns
- Reed Road Bridge Project – looking for options but will probably abandon the project and get the road reopened. Will probably move to Munger Road Bridge Project if underground power can be dealt with. Other options for Reed Road Bridge are being looked at.
- Country Club Road start date is currently unknown and even though the contract states a progress schedule is to be submitted it has not been received yet.
- Working on Sign Grant for 2021 with Todd Granger and Huron Engineering hoping to find project savings and additional sites.

- Project completion dates were moved to October 1 and he is receiving lots of complaints from contractors as this lessens the number of projects we can get done in a season. Reconstructs need to be done by this date, but maybe we should consider allowing overlays and ultra-thins if weather permits. Zulski stated he is open to looking at a different date, possibly October 15, but not as late as October 31.
- Working on the final inspection for Wilderness Park Drive as far as final quantities and taking care of invoices and closing out other projects.

PERMIT/CAD TECHNICIAN'S REPORT: Godzik offered comments on Wilderness Park Drive. He is meeting with property owners and reviewing the clear zone requirements and items that need to be moved as they are a danger to the motoring public.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson commented on a used Blaw Knox paver that was used to complete the last two wedging projects. The three foremen agree this is a good opportunity and would like to purchase the machine and trailer. He is requesting the Board to authorize around \$20,000 to purchase this.

ROAD FOREMAN'S REPORT: Zmikly discussed finishing I75 project for MDOT and completing wedging projects for the season.

FINANCE DIRECTOR'S REPORT: Kleeman distributed and discussed the following:

- Cash Report as of 09/03/20
- MTF Reports for July which is to be received in September
- Revenue and Expenditure Report for 07/31/20
- MDOT Contract and August Billing – Commended the road foremen and crew for extra effort in completing projects.

COMMISSIONERS' REPORT: Commissioner Notestine commented on attending the MCRCSIP zoom meeting and he is very impressed with their assistance on education, training, and legislative matters as well as premium savings. They are working on special setups for vehicle wiring and getting trucks built specifically for road commissions. Notestine also mentioned Emmet County is going to an 800 MHz radio system and Al Welsheimer will be working with us on training. He inquired about the status of McDougal road culvert for a bridge project and Gutowski stated it does not rate low enough to qualify for bridge funding.

Commissioner Williams inquired about the stop sign at Powers and Moore/Milton Road as people are blowing through it. Gutowski will have Granger evaluate this area for any type of improvement that can be made to stop this.

Commissioner Zulski stated he has had two calls regarding the westbound lane on Hathaway at the Pleasantview intersection; there is a pine tree that is obstructing the view looking north. Gutowski stated the trees in the right of way will be taken care of. Zulski also received high praises for our mowing crew recently and would like that passed on. He inquired on the overage tonnage on State Road and when will that be placed. Beckman is unsure if Rieth-Riley will mobilize back and finish the overage and he will check on this.

PUBLIC COMMENT:

- a. Gordon Kruskie, Readmond Township Supervisor – inquired on the schedule for the culvert on Island View Road and Zmikly stated he is hoping to do that Wednesday. He was also asked about the expected date for the project on Robinson Road east of State Road and Gutowski answered it is on the tribal list for 2022 and 2023, tentatively. Kruskie commented a portion of Van Road was never completed correctly from the beginning. Gutowski stated an experimental treatment occurred which resulted in a failed chip seal over a good base.
- b. Jim Kargol, Emmet County Commissioner – received a phone call on Pickerel Lake Road across from Bay View Heights. Beckman gave a history and options on water issues for this area and he believes most problems are occurring due to issues outside the right of way.
- c. Toni Drier, Emmet County Commissioner – requested an official statement on the status of the Reed Road Bridge Project so she can relay the information to Carp Lake Township. She also had comments that she appreciates the crack sealing on Van Road but mentioned the terrible condition of the other end of Van Road and Zulski responded they are aware.

Commissioner Zulski adjourned the meeting at 8:54 a.m.



Lisa Kleeman, Finance Director-Clerk of the Board

09-18-20
Date