

**MINUTES
EMMET COUNTY ROAD COMMISSION
HARBOR SPRINGS, MICHIGAN**

The Emmet County Board of Road Commissioners met in regular session at the office in Harbor Springs, November 29, 2021. Frank Zulski, Board Chairman, called the meeting to order at 8:00 a.m. and led the pledge of allegiance.

Commissioners Present:

Frank Zulski – Chairman Wade Williams – Vice Chairman Mark Hoffman – Member

Staff Present:

Brian Gutowski - Engineer/Manager Shawn Beckman - Project Manager
Lisa Kleeman – Finance Director/Board Clerk Robert Genson – Equipment Superintendent
Ed Zmikly – Road Foreman

Guests Present:

Toni Drier – Emmet County Commissioner Gordon & Edith Kruskie – Readmond Township
Bill Dohm – Little Traverse Twp. Supervisor Alyce Conrad – Springvale Township

Guests Present via Zoom:

Michael Reaves – Emmet County Administrator David White – Emmet County Commissioner
Jim Bartlett – West Traverse Twp. Supervisor

MINUTES: It was moved by Hoffman, seconded by Williams, to approve the regular session minutes of November 12, 2021.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

ACCOUNTS PAYABLE:

Voucher No. 2147 for Accounts Payable checks 48647 through 48695, in the amount of \$262,586.50 was presented for approval. It was moved by Williams, seconded by Hoffman, to approve accounts payable for payment of the same.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

PAYROLL:

Voucher No. 2148 for Payroll No. 24, checks 57006 through 57033 and direct deposit, in the amount of \$101,938.80, was presented for approval. It was moved by Zulski, seconded by Williams, to approve payroll for payment of the same.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

PUBLIC COMMENT: None

APPOINTMENTS: None

UNFINISHED BUSINESS: Moved to the end of the agenda.

NEW BUSINESS:

- a. Bid tabulation for Bellmer Road in Bear Creek Township for preliminary engineering services for upgrade and asphalt paving design were reviewed. It was requested by Dennis Keiser, Bear Creek Township Supervisor, for this to be tabled until the next meeting so a property owner can be consulted regarding easements.

CORRESPONDENCE: None

ENGINEER-MANAGER'S REPORT: Gutowski reported the following:

- Lakeshore Drive Project was not included in the final federal infrastructure package. We will need to work with Cross Village Township to get this project done. They have an estimated \$400,000 available for this project and could probably get from village limits to Arbutus Road. Wedging that was previously planned for prior years may be reinstated for 2022. A meeting has been set up with an engineering firm to reassess this project.
- Off Thursday and Friday on vacation.
- Monday through Wednesday, Gutowski will be attending meetings in Mt. Pleasant. Kleeman will be attending meetings in Mt. Pleasant Sunday through Tuesday.
- Next board meeting Kleeman will present the proposed 2021 Act 51 Revised Budget.

SUPERVISOR'S REPORT: Beckman discussed working on estimates and designs for next year's projects.

PERMIT/CAD TECHNICIAN'S REPORT: No report as he is serving on jury duty.

EQUIPMENT SUPERINTENDENT'S REPORT: Genson reported having a hard time getting parts; he has three trucks down. No new information on trucks which were ordered 14 months ago.

ROAD FOREMAN'S REPORT: Zmikly responded they are short a few trucks and dealing with snow and ice.

FINANCE DIRECTOR'S REPORT: MTF numbers are late and unavailable at this time.

COMMISSIONERS' REPORT: Commissioner Zulski commented people are very upset that Maple River Township did not apply for federal Covid funding to be used on Tower Road. There is a lot of misinformation on what funding can be used for.

Commissioner Williams had someone inquire about Tower Road. Gutowski stated they added hot patch to be able to plow the road this winter but it still considered for grinding in the spring. Gutowski also communicated with John Eby, Maple River Township Supervisor, about this road after the last board meeting, but he didn't receive a response.

Commissioner Hoffman commented he drove Old 31 and asked if this is a candidate for grinding. Gutowski gave a history on this road; it has an 8" slab of concrete and the slab needs to be removed.

PUBLIC COMMENT: None

UNFINISHED BUSINESS:

- a. It was moved by Zulski, seconded by Williams, to go into closed session to review the counter proposal from Teamsters Local No. 214 regarding the proposed Assistant Foreman position at 8:20 a.m.

Roll Call Vote:

Zulski - Yes

Williams - Yes

Hoffman – Yes

Motion carried

It was moved by Zulski, seconded by Hoffman, to go back to regular session at 8:35 a.m.

Roll Call Vote:

Zulski - Yes

Williams - Yes

Hoffman – Yes

Motion carried

It was moved by Zulski, seconded by Williams, to rescind the offer to create two Assistant Foreman positions.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

- b. It was moved by Zulski, seconded by Hoffman, to move the 12/29/21 meeting to 12/28/21.

Ayes: Hoffman, Williams, Zulski

Nays: None

Motion carried

Commissioner Zulski adjourned the meeting at 8:37 a.m.

Lisa Kleeman

Lisa Kleeman, Finance Director-Clerk of the Board

12-10-21

Date