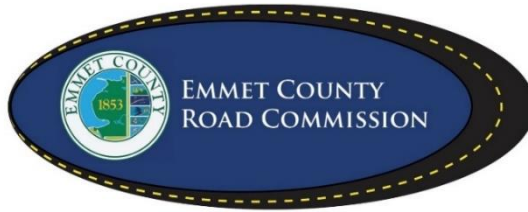


Frank Zulski - Chair  
Wade Williams - Vice Chair  
Jim Kargol - Member  
Brent Shank, PE  
Engineer-Manager  
Lisa Kleeman  
Finance Director



2265 E. Hathaway Road  
Harbor Springs, MI 49740  
Office: (231) 347-8142  
Fax: (231) 347-5787  
www.emmetcrc.org

## MAILBOX DAMAGE REPLACEMENT REQUEST FORM

Please return signed form by email to [info@emmetcrc.org](mailto:info@emmetcrc.org), by fax (231) 347-5787, or deliver to the Road Commission office at 2265 E. Hathaway Rd, Harbor Springs, MI 49740.

If a mailbox or support structure is damaged by Emmet County Road Commission equipment or snow/debris thrown from Emmet County Road Commission equipment, the property owner may request a standard mailbox and/or 4"x4" wood post. The property owner will provide Emmet County Road Commission with the damaged property as evidence prior to receiving the replacement equipment.

To whom it may concern:

I, \_\_\_\_\_, hereby certify that my mailbox installation was damaged  
(PRINT NAME)

by Emmet County Road Commission equipment and that the damage was not caused by other persons or causes

at: \_\_\_\_\_  
(LOCATION – COMPLETE ADDRESS)

on or about: \_\_\_\_\_. I am requesting replacements for damages to (check one)  
(DATE OF OCCURANCE)

box only

post only

box and post

I agree to accept the replacement equipment as full compensation for any and all claims against the Road Commission for this incident and will turn in the damaged property (or submit photos) as evidence.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

### EMMET COUNTY ROAD COMMISSION USE ONLY

Received by: \_\_\_\_\_ Date received: \_\_\_\_\_

Confirmed Recent Snow Event: \_\_\_\_\_  
(DATE) (FOREMAN)

Notes: \_\_\_\_\_  
\_\_\_\_\_